



Annual Report &
Financial Statements
2013

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President's Report

Firstly I would like to welcome those in attendance this afternoon, it is great to have you here. At the last AGM in Christchurch my report was rather brief. However, this year there are a number of things to report on and Boccia New Zealand (BoNZ) has made some major advancements.

At our last AGM in Christchurch a new Constitution was approved by the membership and was subsequently submitted and approved by the Charities Commission, and so we have charitable status which is a significant and critical step for approaching funders. We had the 2011/2012 accounts audited for free by Gerrard Beeson of Beeson Accountants and I would like to acknowledge our thanks here. Having audited accounts is also important as part of approaching funders. Unfortunately for the 2012/2013 year we have had to pay to have them reviewed.

I would like to thank Luke Morriss for completely revamping the BoNZ website and Facebook pages. Both these resources have provided an excellent communication conduit for BoNZ and its members. I am sure you will have also noticed a significant amount of newspaper coverage of the sport of boccia, again many thanks for your efforts here Luke. We also had some wonderful assistance from Pead PR and Omnicom Media Group in raising our profile and garnering donations.

On the 1st July 2013 BoNZ became an employer. On that date the position of Director of Boccia moved from being an employee of the Cerebral Palsy Society to being an employee of BoNZ. I would like to take this opportunity of thanking the Cerebral Palsy Society for their investment in the Boccia Grassroots initiative over the last two and a half years. This was critical in getting school participation and the forming of new clubs. The Cerebral Palsy Society agreed with BoNZ that it was strategically a good time for BoNZ to take over all facets of boccia in New Zealand. The Society continues to be the main contributor to BoNZ, this together with our fund raising progress has enabled BoNZ to finance itself for the 2013/2014 year. As well as the two sources of revenue mentioned there is also our strategic partnership with Halberg Disability Sports Foundation which contributes generously to BoNZ.

We celebrated 20 years of boccia in New Zealand with a Sponsor's Tournament at the Allan Brewster Centre in July. This tournament helped raise \$5000 toward the New Zealand teams travel costs. Funding to run BoNZ is reasonably easy to get but raising funds for overseas travel is much harder. I would like to mention a \$10,000 donation from the Sir David Levene Foundation to assist the team, this donation came about from the highly appreciated efforts of Francis Phuah, our most sincere thanks Francis.

Dave O'Donovan was appointed the High Performance Coach for the New Zealand team in June last year. It was with some disappointment that some of our promising boccia players were classified out of any international tournaments. This made the selection of a New Zealand team all the more difficult for Dave. Preparations to send the team to the Asia and Oceania Championships in Sydney in October are almost complete. This will be our first participation in an international tournament since attending the Regional Games in Hong Kong in 2009. We of course wish our team the best of success in Sydney.

I would like to thank those clubs that put up their hand to run sanctioned tournaments around the country and especially to SABA for hosting these National Championships. These tournaments would not occur without the help of many people, and to them I also give a sincere thank you.

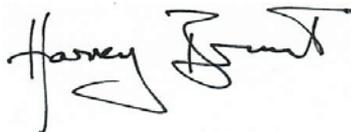
To the Management Committee of Len Williams, Chris Smith, Andy Henderson and Luke Morriss, it's been great working with you and I look forward to an exciting year ahead of us.

I would like to congratulate Luke Morriss on being selected as the Technical Delegate, and Paul Coffey as the Head Referee for the Asia Oceania Games in Sydney. We wish you well in these important roles, I am sure you will demonstrate the quality that NZ has in their officials.

I would also like to acknowledge the contribution and hard work that John Arts had given to the sport of boccia over many years. I particularly remember his support and encouragement when I ran the first Cerebral Palsy Society Holiday Tournament ten years ago. He is a great loss to boccia and to all those that knew him.

I sign off with thanks to everyone here..... to the New Zealand Team, all my very best wishes for Sydney..... 2013/2014 should be a great year for boccia!

Regards

A handwritten signature in black ink that reads "Harvey Brunt". The signature is written in a cursive style with a large, stylized 'H' and 'B'.

Harvey Brunt
President

2012 AGM Minutes

Held on Saturday 27 October, 2012 at 5.30pm.
At the Graham Condon Centre, Papanui, Christchurch.

1. Opening and welcome

Boccia New Zealand Chairperson Harvey Brunt welcomed all attendees.

2. Present

Those present were:

Harvey Brunt	Penny Burdett	Erica Phillips
Luke Morriss	Annie Wihongi and Cornea	Michelle Watkins
Dave O'Donovan	Kimberley McLean	Fay Ngata (proxy)
Michael Bull	Paul Munchhof	Michael Northcott (proxy)
Matt Whiting	Gabrielle Heaslip	Len Williams (proxy)
Kerry Jenkinson	Khi Chung Chen	Chris Smith (proxy)
Paul Coffey	David Phuah	Amanda Lee (proxy)
Henk Dijkstra	Francis Phuah	Janet Lee (proxy)
Karen Menzies	Jackie Phuah	Rodney Arts (proxy)
Ken McIntosh	Michelle Batchelor	Sean Stamp (proxy)
Gordon Dunn	Christine Anderson	Sheldon Ngata (proxy)
Gary Williams	Annette Hawkins	Gayle Russell (proxy)
Jeremy Morriss	Sandra McIntosh	Leonie Brunt (proxy)
Craig Gadsby	Alex Dickson	Leo Grey (proxy)
Robin Haskell	Nessie Thomson	Sandra Grey (proxy)
Fleur Mann	Neale Batchelor	Alicia McPhee (proxy)
Terimay Mann	Rosslyn Crutchley	Kirsten Williams (proxy)
Andrew Phillips and Toni	Bunnie Muir	Margaret Thomson (proxy)
Geoff Phillips	Scott Burdett	

3. Apologies

Apologies were received from:

Kerri Bonner

4. Approval of minutes from previous meeting

The minutes had been circulated prior to the meeting and were also read aloud by Chairman Harvey Brunt. It was moved **'that the minutes from the previous Boccia New Zealand Annual General Meeting held on Saturday 22 October, 2011 are a true and correct record and be accepted'**. Nessie Thomson/Scott Burdett...Carried

Harvey Brunt signed and dated the minutes.

5. Matters arising from previous minutes

There were no matters arising from the previous minutes.

5. President's Report

The President's report had been circulated prior to the meeting. Harvey Brunt also read his report aloud at the meeting. It was moved **'that the President's report be accepted'**. Paul Coffey/Ken McIntosh...Carried

6. Financial Report

The unaudited Financial report had been circulated prior to the meeting. Harvey Brunt also read this aloud at the meeting. It was moved **'that the Financial report for Boccia New Zealand be accepted'**. Henk Dijkstra/Matt Whiting...**Carried**

7. Membership Fees

The proposed Membership Fees had been circulated prior to the meeting. Harvey Brunt outlined that the current membership fees are \$20 for a playing member, \$20 for an associate member and \$30 for club affiliation per year. The Committee proposed that the associate member fees be reduced to \$10 per year as it should not cost \$20 to support players to play the sport but volunteers should contribute towards the sport through a small contribution and optional donations further to this. It was moved **'that playing member fees be \$20; associate member fees be \$10 and club affiliation fees be \$30 per financial year'**. Matt Whiting/Ken McIntosh...**Carried**

8. Resolutions for Consideration

The Management Committee of Boccia New Zealand had tabled a new constitution which had been circulated prior to the meeting. Harvey Brunt outlined the reasons why Boccia New Zealand had updated the constitution: saying that currently Boccia New Zealand is not a registered charity and this is restricting the amount of funding that can be obtained to support the growth of sport; the current constitution includes a committee that is very large and positions in this are often left vacant, and other organisations have moved to smaller Management Committees in order to be more effective; and many of the practices are out of date – such as appointing an auditor.

Gary Williams questioned the number of members needed to make a quorum saying that to meet the requirements for the Companies Office and Incorporated Societies Act 1908 this should be raised from 3 to 10 members to be more in line with a democracy. Harvey Brunt said that the Incorporated Societies Act 1908 makes no mention of such thing otherwise this would have already been corrected. Paul Coffey mentioned that should there be any reason why this resolution holds the constitution from being approved, the Companies Office will pick it up, and at which point Boccia New Zealand can call a Special General Meeting to address this. It was moved that **'the new constitution dated 21.09.2012 be accepted and made effective immediately'**. Harvey Brunt/Sandra McIntosh...**Carried**

Note: Gary Williams opposed this decision in voting.

9. Appointment of Officers

The following nominations for officers were received:

President	Harvey Brunt
Secretary	Luke Morriss
Treasurer	Len Williams
Committee Member	Chris Smith

As there are only five positions on the Management Committee and four nominations received, no voting is required. It was moved **'that the persons nominated for positions on the Management Committee be ratified'**. Craig Gadsby/Bunnie Muir...**Carried**

10. Appointment of Reviewer

It was moved 'that the appointment of a reviewer for Boccia New Zealand be deferred to after the AGM and that this decision be left in the power of the Management Committee. Harvey Brunt/Robin Haskell...**Carried**

11. Other Business

- Tournament Calendar

Luke Morriss proposed a structure around the sanctioned tournaments from 2013 onwards to allow players and clubs time to fundraise and prepare. This included a Lower North Island Regional Championships (March – April); Upper North Island Regional Championships (May – June); South Island Regional Championships (August – September); and the New Zealand National Championships (October – November).

Craig Gadsby asked why there are no teams and pairs competition, saying that there is a lack of social opportunities in Christchurch for such a purpose. Luke Morriss replied stating that the tournaments proposed are sanctioned 'competitive' tournaments, which Boccia New Zealand co-organise, and offer ranking points; whereas if players wanted to play for a social reason, they need to either: look at the other tournaments on offer or run their own. Luke Morriss said he would be happy to help do this but the main purpose for this structure was to provide more opportunities to players across the country to play competitively and pursue the participation pathway of their choosing.

Kerry Jenkinson asked if the structure had defined dates in it. Luke Morriss replied saying that the old constitution did but the new one does not and instead proposes months to run to allow for a more flexible approach. This being the case, Kerry Jenkinson proposed that every 2nd year the New Zealand National Championships be included as part of the Paralympics New Zealand National Championships as this will assist with costs and logistics of organising a tournament and will help Boccia become more recognised in the Paralympic family.

It was moved **'that the proposed tournament structure be adopted for 2013 and that the New Zealand National Championships be included as part of the Paralympics New Zealand National Championships every year'**. Kerry Jenkinson/Matt Whiting...Carried

- High Performance

Luke Morriss gave a brief overview of the major international events for 2013 – such as the Australian National Championships in late April / early May and the possible Asia and South Pacific Regional Championships in mid-October (yet to be confirmed). Luke Morriss also mentioned that he had been in contact with Australia about re-establishing a Trans-Tasman challenge between the BC1 & 2 Teams and BC3 Pairs, and would also like to add the Kiwi Pairs against their Open Pairs, with the winner (based on average across all grades) to take home the trophy.

Dave O'Donovan introduced himself to the membership and stated his intentions looking forward: a selection criterion is being developed at the moment and will include player rankings from performances, as well as other factors such as commitment, fundraising efforts and skill levels. Dave O'Donovan also said his intentions with regards to coaching and was looking to setup a High Performance section on the website that video logs could be uploaded to help players practice and he is looking forward to working with everyone over the next year to further develop.

There being no further business, the meeting closed at 6.41pm



President

27 September 2013

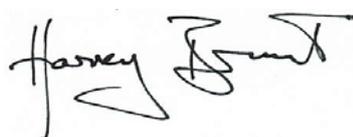
Date

Financial Report

Income Statement

For the year ended 30 June 2013

Last year		Notes	This year
	Income		
1860.00	Membership fees		1910.00
4.03	Interest received		106.93
1240.00	Fundraising		904.17
56.91	Other income		
	Donations		11963.00
	Player contributions		12624.00
	Sponsor's Tournament		444.00
	Grant - Cerebral Palsy Society of NZ		10000.00
3160.94	Total Income		37952.10
	Less Expenses		
287.50	Affiliation fee		287.50
3.00	Bank charges		3.15
670.30	Fundraising expenses		230.00
76.55	Postage, printing and stationery		
127.71	Website		171.35
	Australian Nationals		11542.31
	Classification Expenses		214.95
	Asia Oceania Championships		22492.88
	Tournament Medals		392.80
1165.06	Total Expenses		35334.94
1995.88	Surplus / (Loss) for the year		2617.16



President

11 February 2014

Date



Treasurer

11 February 2014

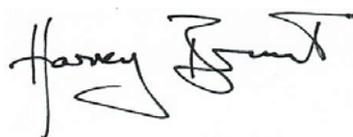
Date

The accompanying notes form part of these financial statements. These financial statements have been subject to review, and should be read in conjunction with the attached review report.

Financial Report (continued)

Balance Sheet As at 30 June 2013

Last year		Notes	This year
	Equity		
3486.84	Balance brought forward		5482.72
<u>1995.88</u>	Surplus / (Loss)		<u>2617.16</u>
<u>5482.72</u>	Accumulated funds		<u>8099.88</u>
	<i>Represented by:</i>		
	Current Assets		
<u>5482.72</u>	Cash at bank	12	<u>8099.88</u>
5482.72	Total Current Assets		8099.88
	Non-Current Assets		
<u>0.00</u>	Equipment	13	<u>0.00</u>
0.00	Total Non-Current Assets		0.00
<u>5482.72</u>	Total Assets		<u>8099.88</u>
	Less Current Liabilities		
<u>0.00</u>	N/A		<u>0.00</u>
0.00	Total Current Liabilities		0.00
	Non-Current Liabilities		
<u>0.00</u>	N/A		<u>0.00</u>
0.00	Total Non-Current Liabilities		0.00
<u>5482.72</u>	Net Assets		<u>8099.88</u>



President

11 February 2014
Date



Treasurer

11 February 2014
Date

Financial Report (continued)

Notes to the Financial Statements

For the year ended 30 June 2013

1. Statement of Accounting Policies

The financial statements presented here are for the entity Boccia New Zealand Incorporated, an Incorporated Society registered under the Incorporated Societies Act 1908.

The financial statements of Boccia New Zealand Incorporated have been prepared according to special purpose financial reporting.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

2. Changes in Accounting Policies

There have been no changes in Accounting Policies. All policies have been applied on bases consistent with those used in previous years.

3. Goods and Services Tax

These financial statements have been prepared on a GST exclusive basis as the entity is registered for GST.

4. Taxation

No provision for Income Tax has been made as there is no current or deferred tax payable.

5. Revenue

Boccia New Zealand received grants from various Trusts and income in form of donations, membership and event fees, interest and player contributions. Grants and income are recognised in the period it is received.

6. Grant Usage

Boccia New Zealand must continue to comply with the specific purpose, terms and conditions attached to each grant.

7. Subscriptions Receivable

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

8. Related Parties

There were no related party transactions during the year under review.

9. Review

These financial statements have been subject to Limited Assurance Review; please refer to the Reviewer's report.

10. Contingent Liabilities

There are no known contingent liabilities at balance date.

Financial Report (continued)

Notes to the Financial Statements

For the year ended 30 June 2013

11. Subsequent Events

As at the 30 June 2014, the Board were not aware of any matter or circumstance since the end of the financial year not otherwise dealt with in this report that may have significantly affected the operations of the entity, the results of those operations or the state of affairs of the entity.

12. Cash And Deposits	2014	2013
Current Account		1639.96
Special Purpose Account		6459.92
		<hr/>
		8099.88

13. Equipment

Quantity	Details
12	Electronic scoreboards
12	Scoreboard controllers
24	Scoreboard feet
4	Whiteboards (from NS Boccia)
1	Screwdriver
4	Mamaku balls (set in wooden box) Extra 3 red, 1 blue and 1 white balls
2	Handilife balls (set in blue bag)
3	Wooden ramps
2	Pipe ramps
1	Ball measure template
17	Referee paddles
5	Measuring calipers - stainless steel
1	Measuring calipers -plastic
5	Measuring calipers / referee paddles (from NS Boccia)
7	Measuring Tapes - 3m
3	Measuring Tapes - 5m
2	Measuring Tapes - 8m
1	Clock, stand and battery (AA)
2	Power leads - 9m (white)
2	Power leads - 10m (white)
2	Power leads - 20m (orange)
1	Power leads - 25m yellow
1	Multi power boards - 4 plug
1	Multi power boards - 5 plug
1	Multi power boards - 6 plug

Financial Report (continued)

Notes to the Financial Statements

For the year ended 30 June 2013

18	Buckets
22	Clipboards (2 without clips)
1	Call room signs (8 courts)
1	Court numbers sets (8 courts)
12	Dead ball containers
	Court barriers
	Referee Sweatshirts
	Referee t-shirts
	Referee Sweatshirts
1	Folding shower chair
1	Plastic storage bin on wheels
	Disposable gloves PVC
	Drink shakers
	Spray bottles
	Face cloths
	Plastic dinner plates
	Plastic soup bowls
	Miscellaneous stationery
	Medals - gold (unengraved)
43	Medals - silver (unengraved)
	Medals - bronze (unengraved)
Bag	Plastic cones
47	Masking tape 48mm
26	Masking tape 18mm
1	Brother colour laser printer DPC
1	Plastic binder and punch unit
1	Felton Trophy for Excellence
1	Trans-Tasman Challenge Shield
1	Fay Goodall Memorial for BC1 Endeavour
1	Most Improved Player
1	Referee Services
1	Janet McVeagh Cup Best Referee
1	Northland Kiwi Class Champion

(Written off in previous years)

Nil

INDEPENDENT REVIEW REPORT

To the readers of the financial report of BOCCIA New Zealand.

I have reviewed the latest financial reports of Boccia New Zealand for the year ended 30 June 2013. The financial reports provide information about the past financial performance of BOCCIA New Zealand and its financial position as at 30 June 2013.

Boccia New Zealand Responsibilities

BOCCIA New Zealand is responsible for the preparation of a financial report which gives a true and fair view of the financial position BOCCIA New Zealand as at 30 June 2013 and of the results of operations for the year ended 30 June 2013.

The financial statements have been prepared as special purpose financial statements for internal management purposes but essentially meet the standards of the old GAAP (FRS).

Reviewer's Responsibilities

The review was conducted in accordance with the Statement of Review Engagement Standards issued by the New Zealand Auditing and Assurance Standards Board (NZAuASB).

Basis of Conclusion

An Independent Review is limited primarily to enquiries of the entity's personnel and analytical review procedures applied to financial data and thus provides less assurance than an audit. I have not performed an audit and, accordingly, I do not express an audit opinion.

Other than in my capacity as a reviewer, I have no relationship with or interest in BOCCIA New Zealand except in assisting them to reformat their financial statements to meet financial reporting standards (PES 1, Code of Ethics for Assurance Practitioners).

Basis for Modified Conclusion on Financial Position and Financial Performance

As is common with many small organizations, the transactions of BOCCIA New Zealand include cash transactions. There is limited control over such transactions and limited satisfactory review procedures that we can adopt to confirm independently that all transactions were properly recorded. At present the number of transactions in this category is low.

Modified Conclusion on Financial Position and Financial Position

Based on my review, except for the possible effects of the matters described in the Basis for Modified Conclusion paragraph, the financial reports on pages 2 to 7 fairly reflects

- The financial position of BOCCIA New Zealand as at 30 June 2013 and the results of its operations for the year ended 30 June 2013.
- Its financial performance for the year ended in accordance with generally accepted accounting practice in New Zealand.

In respect only to the matter described above we have not obtained all information that we required.

t.v. gerrard
beeson j.p.

CHARTERED
ACCOUNTANT

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Audit

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Development*

*Financial
Planning*

*Management
Consultancy*

Taxation

Trusts

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INDEPENDENT REVIEW REPORT

To the readers of the financial report of BOCCIA New Zealand (Continued)

In conclusion, proper accounting records have been kept by the BOCCIA New Zealand as far as appears from our examination of those records for the period 01 July 2012 to 30 June 2013.

The review was completed on 11 February 2014 and my conclusion is expressed as at that date for the period 01 July 2012 to 30 June 2013.

I disclaim any assumption of responsibility for any reliance on this report for any purpose other than that for which it was prepared.



T V GERRARD BEESON
B. Com, FCA, ACIS, FAIA, FIIA, MNZTA
Chartered Accountant

Date: 11 February 2014

**t.v. gerrard
beeson j.p.**

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ACCOUNTANTS**

*Member of the
New Zealand Institute
of Chartered Accountants*

Our People

Harvey Brunt
President



Although Harvey originally comes from an engineering background, he has extensive experience in the non-profit sector as the General Manager of the Cerebral Palsy Society of New Zealand. Harvey has contributed to the governance of Boccia New Zealand significantly over the past decade through various roles on the committee. Also a qualified international boccia referee, Harvey has been involved with the sport of boccia for 10 years and is regularly invited to officiate at major international competitions.

Len Williams
Treasurer



Len brings valuable business acumen to the committee through his role as Account Manager at Wickliffe Solutions. Len has been involved with the sport of boccia since the early 2000's both as a committee member of Boccia New Zealand and a highly-respected national-level referee.

Luke Morriss
Secretary



Luke has an educational background in physical education, teaching and sports management and has been a sports assistant for the high performance boccia team, attending several international events. Luke is the current Director of Boccia and is responsible for spearheading the national grassroots boccia initiative. Also a national-level referee, Luke has valuable technical experience with the sport of boccia and event management from working at the London 2012 Paralympic Games and Technical Delegate for the 2013 Asia and Oceania Championships.

Chris Smith



Chris has a background in commerce and project management following his work in the United Kingdom. Chris brings useful knowledge from the New Zealand disability sports sector through his work at the Halberg Disability Sport Foundation as a Disability Sport Adviser (formerly the Halberg Trust and Sport Opportunity Adviser).

Andy Henderson



Andy comes from an engineering background and is the Branch Manager at Patton Ltd based in Wellington. Andy is a new addition to boccia but despite his short involvement in the sport, has become a vital person to the development of the Wellington boccia scene - also being nominated as a finalist for the Sport Wellington volunteer awards - and is currently a national-level referee.

List of International Players

Surname	Name	Years
Dijkstra	Henk	1995, 1996, 1999, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009
Simeon	Tom	1995, 1996, 1998
Flood	Ross	1998, 1999, 2000, 2002, 2003, 2004
Roche	Stacey	1998, 1999, 2000, 2002
Williams	Gary	1998, 1999, 2000
Woodhead	Paul	1998, 1999, 2002
Munckhof	Paul	1999, 2000, 2002, 2007
Burnett	Stuart	1999
Jackson	Greig	2002, 2003, 2004, 2005, 2006, 2007, 2008
Sanders	Liam	2002, 2003, 2004, 2005, 2006, 2008
Toon	Maurice	2003, 2004, 2005, 2006, 2007, 2008, 2009
Morriss	Jeremy	2003, 2004, 2005, 2006, 2007, 2008, 2009
Eichler	Cindy	2003
Hurst	Anthea	2003, 2005
De la Haye	Annie	2005, 2006
Slade	Amanda	2006, 2008, 2009
Bonner	Kerri	2007, 2008, 2009
Russell	Gayle	2009

Directory

1. Incorporated Society Number

1008640

2. Date of Formation

20-Dec-1999

3. Registered Office

c/- Cerebral Palsy Society of New Zealand
14 Erson Avenue
Yarnton House
Royal Oak
Auckland 1061

4. President

Harvey Brunt

5. Secretary

Luke Morriss

6. Treasurer

Len Williams

7. Committee Members

Andy Henderson
Chris Smith

8. Reviewers

Beeson Accountants Limited
Chartered Accountants
Beeson House
93 Church Street
Onehunga
Auckland 1061

9. Bankers

Westpac Bank

10. Purpose of the Society

To be the governing body for the sport of Boccia in New Zealand. To oversee the development and implementation of the national strategic direction for the sport, and to cover fundamental areas such as community engagement, grassroots participation, athlete development and high performance.

11. Nature of Activities

Boccia New Zealand promotes and supports the sport of Boccia amongst all people with a physical disability throughout New Zealand.

www.boccia.org.nz

